

Terms and Conditions



General

- Invoicing will be carried out when all work has been satisfactorily completed. Invoices must then be settled within 10 days. This does not relate to full web design projects, which conditions can be seen under Fees, listed below.
- Site Author will retain the copyright and intellectual property rights over all HTML, graphics and any other work linked with our services, transfer of these may be granted upon written request.
- Any copyright granted to a customer will only deem to have been transferred upon final payment of invoices.
- Site Author requires the placing of the Authorship image, to be placed on all pages. This image includes a hotlink to our web site and is there for queries regarding a) your site and b) it are our 'signature'. This image, under special circumstances, may be removed, under negotiation with Site Author and must be approved in writing and incurs an extra charge of £250.00.
- All quotations issued will be exclusive of the costs of any proprietary image to be used.
- Site Author cannot be held accountable for any position, placement or presence linked to search engines, as these are separate issues of which Site Author has no control over, unless Search Engine Optimisation is specifically requested and is then subject to further terms and conditions.

Fees

- Site Author will invoice 25% of the design fee upon acceptance of the web design project, this is payable immediately and due to the nature of this work is nonrefundable. The remainder of the fee (75%) will be invoiced after the work has been satisfactorily completed and agreed upon by both parties. This invoice will then require payment within 10 days.
- All Maintenance, Site Editing, Updating and Build-Your-Own fees are worked on a 15-minute basis (ie: 1-22 minutes will be charged as 15 minutes, 23-37 minutes will be charged as 30 minutes, 38-52 minutes will be charged as 45 minutes etc.) The minimum charge for any of the aforementioned services is 15 minutes.
- Any emergency work carried out on Saturdays (from noon onwards), Sundays, National/Bank Holidays or between 7.00pm and 7.00am will be charged at 1.75 (175%) times the quoted rate.

All Terms and Conditions must be agreed with prior to any work being carried out.